



# Join Our Year-Round Team

## Driver/Delivery

Radios: Pick up radios from Triangle Communications in Leola, PA on the Tuesday morning of fair week and then return them that following Monday morning.

Trophies: Pick up trophies and awards from Crown Trophy in Stevens, PA. Usually parade, tug-of war and horseshoes are all ordered and ready together.

Food: Pick up and deliver food by 4:30 pm to the parade lineup crew at New Holland Park on parade day.

## Handy-Men/Women

Some of the jobs will include things like:

- Installing flooring
- Installing windows
- Painting walls/floors
- Hanging items on walls/ceilings
- Misc. building repairs

## Hospitality/Events

This position will assist the board with organizing and planning events for volunteers in the community.

- Late Spring/Early Summer Ice Cream Social
- Volunteer Appreciation Banquet
- Late Summer Chairmen Meeting
- Queen Coronation



## **Media People**

The goal of this position is to:

- Improve our presence within the online community.
- Keep people informed of fair activities and deadlines via all New Holland Fair social media.
- Promote fun and exciting things fair related that will attract the young and the old to our fair.

## **Memorial**

This position will put together a memorial “Angels of the New Holland Fair” for past board members who have passed away prior to the upcoming fair.

- A copy of an obituary, along with a photo in a frame, should be put together to display with the exhibits during fair week. That display will be taken to the annual convention.
- Names are to be submitted to PSACF in December prior to the annual convention in Hershey, PA.

## **Office Help**

During fair week, it is important that we have someone manning the office at all times. We break the day into shifts 11am-10pm. The tasks are minimal, but very much appreciated!

You will be expected to:

- Answer the phone.
- Take notes for board members.
- Steer office visitors to the correct person to answer their questions if you cannot.
- Wear a smile for all of our guests.





## **Sign Making**

Here is your chance to get creative!

- The goal is to provide simple, but attractive labels and directions throughout the fair. Many people visit the fair and don't even realize that we have animals, exhibits, or an office simply because they are not in plain view.

## **Technology**

This position will help to get the fair office and website up to speed with the rest of the world.

- Website Help
- Wi-Fi Network Design for the fair building

## **Volunteer Coordinator**

(We are in NEED of this person ASAP)

- Keep a contact card for each volunteer and plan to update it each year.
- Work with chairmen to solve how many volunteers are needed per time slot.
- Make phone calls, send emails/texts to invite volunteers to fill times needed.
- Seek new volunteers and collect contact info.





## Subcommittee Member

**Ag Education Committee** assists with contacting and coordinating the delivery and return of Ag Displays. Coordinate with volunteers for daily cleanup and overseeing of displays to ensure they are properly cared for.

**Communications Committee** is responsible for insuring the visibility of the organization to the public in multiple formats. Membership of the Communications Committee is reviewed by the fair board.

**Entertainment/Event Committee** is responsible for coordinating music/entertainment at the fair. They work closely with the board to ensure the interests of all age groups are considered.

**Fair Queen Committee** is responsible for seeking contestants, contacting sponsors, and organizing the event.

**Fundraising Committee** is to plan and execute scheduled events and/or sales that will help to raise funds to cover expenses for the upcoming year.

**Junior Fair Board Committee** will find ways to capture the attention and draw interest from the district youth.

**Volunteer Committee** shall be responsible for the recruitment and coordination of all volunteer efforts. This committee shall work closely with the Fair Board, Communications, Entertainment and Fundraising Committees to ensure there are enough volunteers for projects and events.

\***Contact** the New Holland Fair Board by email at [info@newhollandfair.org](mailto:info@newhollandfair.org) or by calling 717-354-5880.